

**Crown Mountain Water Supply Corporation  
Board of Directors Meeting  
Minutes**

Date: February 8, 2020

Time: 10:00 am

Place: Senior Citizens' Center, Camp Wood, Tx

Board Members Present:

President	Chano Falcon
Vice President	Babette Eikenberg
Treasurer	Sam Ferguson
Secretary	Patricia Isham
Asst Secretary	John Klebenow

CMWSC Employees:

Well Operator	Chano Falcon
Business Manager	Nora Falcon

Other Well Corporation Members in attendance:

Linda Ferguson, Diana Klebenow, Lee Gruver, Lonny Meadors, Cindy Meadors.

Call to order at 10:00am by Chano Falcon. Chano read a statement of the Board of Directors. Previous minutes were approved and seconded.

REPORTS:

Business Manager's Report: Nora Falcon reported with 62 total accounts, 32 metered and 30 non-metered. 2 are under lien process. Motioned to approve and seconded.

Treasurer's Report: Sam Ferguson reported with a Balance sheet handout. \$62,506.77 Total Assets. New contract with Green Mountain Energy. TCEQ fee of \$200.00 for revenue & regulatory. Form 1099 delivered. 1096 filed with IRS. AIA Insurance paperwork.

\$100.00 donation to Senior Center every December for use of building.  
\$12,000 contract fees. Motioned to approve and seconded.

Water Operator's Report: Chano reported regular well maintenance and everything working fine. RO system good. Elements good. CMWSC is on City Council agenda for Monday night for discussion of tying into their water system with a payment of \$200 a month.

**NEW BUSINESS:**

Policy for expansion and service to new members beginning 2021 under new property division rules. Motion was tabled.

CMWSC Travel Policy was discussed. Contractor language change to include travel.

Travel policy - motion to strike word "federal" under policy and completely delete third paragraph under "Other Pertinent Information" #6 to include "Reimbursed for out of town travel at the published state rate." Original motion was amended and motion carried with one opposing vote from John Klebenow.

Update on Point of Contact, Homeland Security Contact Information and all TCEQ required Public Water System Information was given.

**OLD BUSINESS:**

Update on Engineer's progress: Dan sealed and signed Crown Mountain Water Properties "as built" plans. Working on Well site now. June 1, 2020 is the new deadline to get info to TCEQ.

Travel Policy signing was Tabled.

New CMWSC Tariff Sheet was reviewed and approved and seconded.

**EXECUTIVE SESSION:**

Membership Certificates were signed by Chano Falcon and Patricia Isham. John Klebenow to mail originals to members.

**NEXT MEETING:**

May 9, 2020 10:00am

**DISMISSAL:** Meeting adjourned 11:40am.