

Crown Mountain Water Supply Corporation Emergency Board of Directors Meeting Minutes

Date of Meeting: 9, May 2023

Time: 10:30 AM

Place: First Baptist Church, Camp Wood, Texas

At any time during the meeting, the Crown Mountain Water Supply Corporation Board may adjourn into executive session on any of the items listed on this agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, Chapter 551, Subchapter D.

Notice is hereby given that the Board of Crown Mountain Water Supply Corporation may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below: Items may be taken in any order on the agenda.

Board Members Present

President:	Lee Gruver	<u> X </u>
Vice President:	Greg Snell	<u> X </u>
Treasurer:	Kem Hobbs	<u> X </u>
Secretary:	Yvonne Miller	<u> </u>
Assistant Secretary:	Rick Garza	<u> X </u>

CMWSC contractors

Water Service Operator:	Rick Garza	<u> X </u>
Customer Account Specialist:	Heather Stout	<u> </u>

CMWSC – Committees Members Present:

IT Committee

Kerry Miller	<u> </u>
Adria Schreiber-Garza	<u> X </u>

Operational Committee

Yvonne Miller	<u> </u>
Shawn Meredith	<u> </u>
LB Brackin	<u> </u>
Adria Schreiber-Garza	<u> X </u>

Infrastructure Committee

Greg Snell	<u> X </u>
John Klebenow	<u> X </u>
John Florence	<u> </u>
Rick Garza	<u> X </u>
Chano Falcon	<u> </u>

Elections Committee

Adria Schreiber-Garza	<u> X </u>
Brenda Askew	<u> </u>
LB Brackin	<u> </u>

Rate Review Committee

Chano Falcon	<u> </u>
Adria Schreiber-Garza	<u> X </u>
Dr. James Lindstrom	<u> X </u>
John Klebenow	<u> X </u>

Members/ Public that signed in and not noted above: Diana Klebenow

Members/ Public request for documentation: none

1) President calls the meeting to order @ 10:30 am

2) TCEQ: Discussion.

Lee Gruver said that TCEQ has already determined the fine for the Enforcement Violations and that they can be paid all at once or over time at \$100 per month. Greg Snell said that Damien Herrera had talked to TCEQ and that TCEQ does not appear to have an approved plan for the RO upgrades. Larry with REETEX is working on the as-builts. Rick Garza read Damien's email response regarding his conversation with TCEQ about the violations. Damien has requested water usage data so he can calculate the average daily usage. Adria Schreiber-Garza volunteered to put together a spreadsheet of the 3-year history of consumption data.

3) Engineer Contract

Lee Gruver, Greg Snell and Ken Hobbs talked about Damien Herrera's contract; that there were concerns about paying out Damien's contract, but that he (Damien) said that he would try not to have to bill large amounts at one time and that he would let the corporation know what he was going to charge before he does so.

There was discussion about the START grant, but more information was needed. Damien would have to register with SAM.gov and he and a WSC person would have to go to Uvalde to work with the USDA person.

Ken mentioned the need for an audit of the corporation's QuickBooks database, but that some reorganizing and cleanup would need to be done first.

Doc Lindstrom asked if the contract for the Engineer could be tied to registration with SAM.gov. Discussion was held with the following Motion resulting:

Motion to approve execution of contract with Corrient, PLLC dated May 1, 2023 with addition of the following language as an Addendum: Per USDA grant requirements, the Engineer and Client must be registered with SAM.gov to facilitate acquisition and receipt of grant funds. Motion: Ken Hobbs, Second: Rick Garza. Motion passed.

4) Meeting is adjourned.

Motion to adjourn at 11:02 by Rick Garza, Second by Ken Hobbs. Motion passed.