

Crown Mountain Water Supply Corporation Special Board of Directors Meeting Minutes

Posted for Public view on the Crown Mountain Water Supply Corporation Web Site (www.cmwsc.com):

Date: 1-20-2023 Time: 11:25am

(In compliance to the Texas Opens Meetings Act this notice is to be posted at least 72 hours in advance of the scheduled meeting time. Unless it is an emergency meeting which is outlined in the statute which then requires posting at least 1 hour prior to meeting time.)

Date of Meeting: 23, January 2023

Time: 7:00pm

Place: St. Mary Magdalen: 311 E Third Street Camp Wood, Texas 78833

At any time during the meeting, the Crown Mountain Water Supply Corporation Board may adjourn into executive session on any of the items listed on this agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, Chapter 551, Subchapter D.

Notice is hereby given that the Board of Crown Mountain Water Supply Corporation may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below:

Items may be taken in any order on the agenda.

Board Members Present

President:	Lee Gruver	<u> x </u>
Vice President:	John Klebenow	<u> x </u>
Treasurer:	Tim Brackin	<u> x </u>
Secretary:	Yvonne Miller	<u> x </u>
Assistant Secretary:	Rick Garza	<u> x </u>

CMWSC contractors

Water Service Operator:	Rick Garza	<u> x </u>
Customer Account Specialist:	Heather Stout	<u> </u>

CMWSC – Committees Members Present:

IT Committee

Kerry Miller	<u> </u>
Adria Schreiber-Garza	<u> x </u>

Elections Committee

Adria Schreiber-Garza	<u> x </u>
Brenda Askew	<u> </u>
LB Brackin	<u> </u>

Operational Committee

Yvonne Miller	<u> x </u>
Shawn Meredith	<u> </u>
LB Brackin	<u> </u>
Adria Schreiber-Garza	<u> x </u>

Members/ Public that signed in and not noted above: Diana Klebenow

Infrastructure Committee

John Klebenow	<u> x </u>
John Florence	<u> </u>
Rick Garza	<u> x </u>
Chano Falcon	<u> x </u>

Members/ Public request for documentation:
none

- 1)** President calls the meeting to order at 7:00pm
- a) Invocation
 - b) Pledge
 - c) General public/members sign up to speak
 - i) Last call to sign up to speak
 - ii) Anyone signed up to speak on any individual agenda topic will speak before topic speaker and be limited to 3 minutes.
 - iii) Anyone signed up to speak in the closing section is limited to 3 minutes per speaker.
 - d) Statement of the Board of Directors

- 2)** Approval of Minutes from previous meetings: January 7, 2023
Motion to approve made by John, 2nd by Rick, 5 ayes, 0 nays

- 3)** Old Business
- a) RO system replacement filters update. March 18th will be the date we install.
 - b) Rate Review committee appointment update post budget workshop.
 - i) If a 3rd person from the members does not volunteer a board member may have to be on the committee
 - c) Well Site Fence Update
 - i) Waiting to set a date to put the wire up
 - ii) Chippawa called the SO to report us trespassing.

- 4)** New Business
- a) Consumption monitoring discussion
 - i) Chano Falcon signed up to speak.
 - ii) Wants everyone's information open to see
 - iii) Discussion

- 5)** Committee Business
- a) Update - Infrastructure Committee
 - b) Update - OpCom Committee
 - i) Spending and Expense Policy presented to board and approved with changed with a motion by Yvonne, 2nd, by Tim, 5 ayes, 0 nays
 - ii) Notification Policy presented to board and approved with change to paragraph to match our software capabilities by a motion made by Yvonne, 2nd by Tim, 5 ayes, 0 nays
 - iii) Revised Service Agreement (Section 3 added) presented to the board Rick with make the revisions and with those done a motion was made by Yvonne and 2nd by Rick with 5 ayes and 0 nays to post the revised form on the web page with the revised application, below.
 - iv) Revised Application for water service

- c) Election Committee – Update Resolution motion for the one applicate to the board made by John, 2nd by Yvonne, 5 ayes, 0 nays
- d) IT Committee – Update
 - i) Executive session entered 8:36pm
 - ii) Executive Session ended 8:41pm
- a) General public/members signed up to speak (3-minutes, each speaker)
- b) Closing comments by President.

6) Meeting is adjourned.

- c) Motion to adjourn Meeting at 8:42pm made by Yvonne, 2nd by Rick, 5 ayes, 0 nays