

Crown Mountain Water Supply Corporation Special Board of Directors Meeting Minutes

Date of Meeting: 25, March 2023

Time: 10:00AM

Place: St. Mary Magdalen: 311 E Third Street Camp Wood, Texas 78833

At any time during the meeting, the Crown Mountain Water Supply Corporation Board may adjourn into executive session on any of the items listed on this agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, Chapter 551, Subchapter D.

Notice is hereby given that the Board of Crown Mountain Water Supply Corporation may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below and may take them in any order:

Board Members Present

President:	Lee Gruver	<u> x </u>
Vice President:	Greg Snell	<u> x </u>
Treasurer:	Kem Hobbs	<u> x </u>
Secretary:	Yvonne Miller	<u> x </u>
Assistant Secretary:	Rick Garza	<u> x </u>

CMWSC contractors

Water Service Operator:	Rick Garza	<u> x </u>
Customer Account Specialist:	Heather Stout	<u> </u>

CMWSC – Committees Members Present:

IT Committee

Kerry Miller	<u> </u>
Adria Schreiber-Garza	<u> x </u>

Operational Committee

Yvonne Miller	<u> x </u>
Shawn Meredith	<u> </u>
LB Brackin	<u> </u>
Adria Schreiber-Garza	<u> x </u>

Infrastructure Committee

Greg Snell	<u> x </u>
John Klebenow	<u> x </u>
John Florence	<u> </u>
Rick Garza	<u> x </u>
Chano Falcon	<u> x </u>

Elections Committee

Adria Schreiber-Garza	<u> x </u>
Brenda Askew	<u> </u>
LB Brackin	<u> </u>

Rate Review Committee

Chano Falcon	<u> x </u>
Adria Schreiber-Garza	<u> x </u>
Dr. James Lindstrom	<u> x </u>
John Klebenow	<u> x </u>

Members/ Public that signed in and not noted above: Tim Brackin, Diana Klebenow,
above: Members/ Public request for documentation: none

- 1)** President calls the meeting to order at 10:00am.
 - a) Invocation
 - b) Pledge
 - c) General public/members sign up to speak
 - i) Last call to sign up to speak
 - ii) Anyone signed up to speak on any individual agenda topic will speak before topic speaker and be limited to 3 minutes.
 - iii) Anyone signed up to speak in the closing section is limited to 3 minutes per speaker.

2) Budget Update from Beginning of year: Discussion.

- a) CPA quote to get CMWSC books certified to 0.
- b) CPA for taxes.

3) Approval of Minutes From 3-4-2023.

- a) Motion made to accept minutes as read made by Greg, 2nd by Rick, 5 ayes.

4) Committee Business

- a) Rate Review Com

We met March 13th and came up with the following:

- Develop a 5-year budget based on actual pending improvements
 - Possibly increase rates based on inflation rate
 - Look into developing a capital improvement fund
 - Get a copy of 2023 budget (emailed)
 - Get a copy of consumption report (on web page)
 - Get a copy of annual water report (on web page)
 - Invite Ken and Lee to our next meeting (they have both accepted)
- b) Rick and Ken on RRC in a temporary status.

- c) ICom

- i) Damien J. Herrera Rick touched base
- ii) Reschedule well work date to 4-5-2023.
- iii) Rick is going to work on a Vendor's List.

- d) OpCom – nothing to report

- e) ITCOM

- i) Recommendation to stop Keeper Security for Business in October and switch to personal family plan at cheaper cost, but chance of getting kicked off.

(1) Tabled until September

(2) Training for Lee, Greg and Ken.

- f) ECom

- i) Election Policy w Attachments (2023 revisions)

(1) Motion was made to approve by Yvonne, 2nd by Greg and carried with 5 ayes

5) Old Business

- a) Confirm with Quorum vote new board members.

- i) Motion to confirm new board members was made by Rick, 2nd by Yvonne and carried by a Quorum of the old board with 3 ayes from existing board members that were also on the pervious board.

6) New Business

- a) Review letter to the Bank of Uvalde changing banking persons.
- b) Review Insurance Policy
- c) Notice of Violation Discussion.
 - i) Rick is going to handle this and will work with Lee for resolution.

BREAK 11:51

- d) WSO Contract is up for renewal – exit to executive session at 12:00
return from executive session 12:23

7) Closing Lee

- a) General public/members signed up to speak (3-minutes, each speaker)
- b) Closing comments by President.

8) Meeting is adjourned with a motion from Yvonne at 12:25, 2nd by Rick, 5 ayes carried the motion.