

Crown Mountain Water Supply Corporation

Board of Directors Meeting

August 10, 2019

MINUTES

Directors present - Chano Falcon, President
Babette Eikenberg, Vice President
Sam Ferguson, Treasurer
John Klebenow, Assistant Secretary

Also present - Nora Falcon, Business Manager, Chano Falcon as Water Operator

Other Water Corporation Members present:

Arlen and Melissa Ray, Lee Gruver, Lonny and Cindy Meadors, Tim and Nora Brackin, Tommy and Joni Tollett

I. Meeting called to order at 10:00 am.

II. Chano welcomed members present and expressed his appreciation for their involvement.

III. **Motion** was made to approve the minutes of Board of Directors Meeting - May 11, 2019. Seconded and unanimously approved.

IV. Reports

a. Business Manager's Report - Nora updated the board on delinquent accounts and collections. There are 61 accounts of which 30 are maintenance accounts. There is one lien for the amount of \$7680.70 as of August. Nora presented final draft of letter to Developers concerning unpaid/pending membership fees.

b. Treasurer's Report- Profit and Loss Report (January thru July 2019) and Balance Sheet (as of August 6, 2019) submitted by Sam Ferguson. **Motion** was made, seconded, and unanimously approved to move \$10K to savings.

c. Water Operator's Report - Chano Falcon, as well operator, reports that the well and RO system are operating beautifully, and, thus, RO element change will be postponed.

Iron prefilters installation (approx. \$7k) also postponed, pending TCEQ approval. Chano gave details of damage and repair of 4" water main, and upcoming replacement of 2" water meter at the wellhead, and one 4" and two 3" valves in the distribution lines. **Motion** made for upcoming workday for minor repairs at well to be September 14th. Seconded and unanimously approved.

V. New Business

- a. Update on progress of engineer/timeline - Babette is working to get Dan Leyendecker to our wellsite in September to further engineering progress and discuss process with the board.

VI. Old Business

- a. Update - Iron Filter to RO System- Chano to call Larry Reed to postpone.
- b. Bylaws update - Tabled for input on changes. 5.04 was previously approved.
- c. Travel policy - **Motion** made to accept travel policy, with reimbursement for mileage at the STATE rate. Seconded and unanimously approved, with Chano abstaining. Effective date to be September 1, 2019.
- d. Liability insurance for well operator - tabled

Chano recognized Lonny Meadors for his service as water operator and presented Lonny with a memento.

VII. Executive Session - called to order at 11:45 am.

- a. Discuss possible adjustments to tariff sheet- tabled
- b. Board membership - **Motion** was made to dismiss, without prejudice, Secretary C. G. Guerrero, being absent for three board meetings; this action according to bylaws. Seconded and unanimously approved. **Motion** was made, seconded and approved to appoint Patricia Isham to the position of Secretary. Patricia Isham was the only other candidate on the ballot for the February 2019 election.
- c. **Motion** was made to issue membership certificates for OM1 Lots 10C - 13C, and CM Lot 6. Seconded and unanimously approved. This action was taken after exhaustive research by Nora Falcon could find no documentation. **Motion** was made to issue membership certificates for OM1 Lots 1C - 7C, OM1 Lots 20C - 23C, and OM1 Lot 33. Seconded and unanimously approved. This action was taken after exhaustive research by Nora Falcon found documentation to support payment of membership fees.

VIII. Next Board Meeting will be November 9, 2019 at 10 am, Seniors Center, Camp Wood.

IX. **Motion** made, seconded and unanimously approved to dismiss at 12:07 pm.

