Crown Mountain Water Supply Corporation
Special Board of Directors Meeting
Minutes

Posted for public view at the Camp Wood City Hall front door and on Corporation Facebook page
Date: 17, March 2022 Time: 9:57am

Date of Meeting: 21, March 2022
Time: 7:00pm
Place: Miller's Barn 789 Lazy Hills Loop, Camp Wood

Board Members Present

President:	Lee Gruver	x
Vice President:	John Klebenow	x
Treasurer:	Tim Brackin	x
Secretary:	Yvonne Miller	
Assistant Secretary:	Patricia Isham	x

CMWSC Contractors Present

Water Service Operator:	Jeremy Farmer	
Customer Account Specialist:	Patricia Isham	x

CMWSC – Committees Members Present:
IT Committee

Kerry Miller	x
Bill Meredith	
Adria Schreiber-Garza	x

Operational Committee

Yvonne Miller	
Shawn Meredith	x
LB Brackin	x
Adria Schreiber-Garza	x

Infrastructure Committee

John Klebenow	x
John Florence	x
Rick Garza	x
Chano Falcon	x

Grant Committee

J.L. (Doc) Lindstrom __x__

Elections Committee

Adria Schreiber-Garza __x__
Brenda Askew __x__
LB Brackin __x__

Shareholders/ Public that signed in and not noted above: Diana Klebenow

Shareholders/ Public request for documentation: Chano Falcon – Minutes from 2/12 and 2/19

I. President calls the meeting to order. 7:00pm
   A. Invocation
   B. Pledge
   C. Statement of the Board of Directors – Yvonne is sick, Patricia will take minutes for the meeting.

II. President allows for the general public/shareholders to sign up to speak.
   Chano Falcon - Member Concerns and Comment

III. Approval of Minutes from previous meetings: February 12, 2022 and February 19, 2022. Tabled

IV. New Business
   A. Meter location and encroaching on our right of ways.
      1. Looney – No addition cost for 1" meter for road bore
      2. Koehl
         a) Moved meter to center of her 4 lots as requested.
         b) Motion for no charge on road bore – by Lee, 2nd by Patricia 4 Ayes 0 nays

V. Committee Business

A. Update - Infrastructure Committee

1. Raw Water Sample

a) No lead or uranium in water

b) Rick Garza said Jeff Hopper has sodium concerns

c) Jeff Hopper may speak at May 2022 meeting

d) Chano Falcon – Fluoride needs to go down; Rick will contact Jeff about Fluoride

e) Chano commented would be interesting to compare current test results to 2017 report to see if change.

2. Fence for Well

a) Push fence out 40 feet to west

b) Brenda Askew suggested supply co in San Antonio

c) John K – American Fence Supply has the height we need

d) Lee – Bldg. we have now (RO) building needs repair and we need another one in new additional space

e) Need bigger tanks

f) Need bigger pumps

g) Chano said let committee look at all this and bring information to May meeting

3. Sum up from priority list to spend money

a) Lee- State is requiring us to get a generator but he doesn't want it bought before quality of water is fixed. He spoke to the State and was told it was okay to put off purchase of the generator. He said he was told we could go to rental company and reserve a generator or contract with a water truck for delivery of water when needed.

b) Bank would authorize $160,000 loan would require water system property as collateral – Tabled for May meeting

c) John K. – reminder; his committee had previously presented priorities and the Board agreed that the generator was the first priority.

d) Lee would like to see brown water cleaned up first. Described experiment at well site of 3 raised bed gardens; one with RO water, one with raw water and last with filtered water

e) John K. large generator is $50,000

f) Lee will get something in writing from state and will try to get extension but mentioned it would probably be for only a few months.

g) Brenda will talk to Raymond Ibarra about getting money from county

h) Patricia will get a copy of letter from Judge Rubio regarding lack of grant funds availability to Brenda

B. Update - IT Committee – Web Page

1. Motion approving development of a corporate website using the Wix platform with subscription to the “Unlimited Plan"

   a) Power Point presentation by Adria Schreiber-Garza describing benefits of website, proposed platform and demonstration of sample website

   b) Discussion regarding capabilities of proposed Plan, use of Acrobat Professional or Acrobat Standard software to accommodate manipulation of PDF documents for posting on website including accessibility. Lee amended Motion to include purchase of Acrobat Pro license.

   c) A workshop will be held to allow feedback on draft website once available.

   d) Amended Motion approving development of a corporate website using the Wix platform with subscription to the “Unlimited Plan" and a subscription for Acrobat Pro. *Motion Lee, 2nd Tim, 4 ayes, 0 nays*

C. Update Election Committee

1. Election Procedures – Adria presented proposed procedure, explained that attachments allowed for the new Board position numbering system, and explained why a special Members Meeting to vote on by-law changes in October was needed.

2. Motion 1 - Motion to adopt the Election Procedures for the Annual Members Meeting as proposed. *Motion by Lee, 2^{nd} Patricia, 4 ayes, 0 nays*

3. Motion 2 - Motion to hold a special Members Meeting on October 15, 2022 for the purpose of voting on revisions to the Corporation By-Laws relative to elections in order that those revisions may be implemented for the 2023 Annual Members Meeting and Directors Election.

   a) Motion by Lee, 2^{nd} by John, 4 ayes, 0 nays.

   b) Workshop could be called in June

VI. Old Business

A. Water System Operator - up date.

1) Current Water Operator situation is less than ideal
2) Ability to respond to emergency action is questionable
3) Can not recommend keeping him under contract.

B. Water System Operator contract going month to month.

1) Lee wants a temporary agreement starting April 1^{st} for a new operator
2) John K wants to keep Jeremy one more month.
3) Rick will work with Jeremy for April and then in May Rick Garza will be our new well operator

i. Member Concerns and Comment - Public/Shareholder Comments – Chano Falcon – John K asked for favor on 2-21-22, Chano said yes, Chlorine sample. Chano was present for the sample draw; John K took to Kerrville on 2-22-22. Chano sent an invoice to Tim, 2-24-22 and received a text from Lee that the invoice would not be paid. Chano wants this put on the agenda for the next meeting.

4) *Motion to give Jeremy a notice that his contract will not be extended. Rick will not charge for April while he is learning from Jeremy. Rick will take over for May and June at $600 per month via contract. Motion by Lee, 2nd by Patricia, 4 ayes, 0 nays*

C. Limit expenditure w/o board approval policy discussion.

Motion made by Lee, 2nd by Patricia, 3 ayes, 0 nays, John K abstention, for the Vice Presidents approval of amounts up to $500 per incident without Board approval.

VII. Closing comments by President. - None

VIII. Meeting is adjourned.

A. Motion to adjourn meeting @8:50pm, by Lee, 2nd by Tom, Ayes 4, Nays 0