

Crown Mountain Water Supply Corporation Special Board of Directors Meeting Minutes

Date of Meeting: December 9, 2023

Time: 10:00 AM

Place: First Baptist Church, 813 Nueces St., Camp Wood, Texas 78833

At any time during the meeting, the Crown Mountain Water Supply Corporation Board may adjourn into executive session on any of the items listed on this agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, Chapter 551, Subchapter D.

Notice is hereby given that the Board of Crown Mountain Water Supply Corporation may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below and may take them in any order:

Board Members Present

President:	Dr. James (Doc) Lindstrom	<u> X </u>
Vice President:	Greg Snell	<u> X </u>
Treasurer:	Ken Hobbs	<u> X </u>
Secretary:	(Vacant)	<u> </u>
Assistant Secretary:	Rick Garza	<u> X </u>

CMWSC contractor(s):

Water Service Operator:	Rick Garza	<u> X </u>
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CMWSC – Committees Members Present:

IT Committee

Kerry Miller	
Adria Schreiber-Garza	X

Election Committee

Adria Schreiber-Garza	X
Brenda Sisley Askew	
LB Brackin	

Operations Committee

Yvonne Miller	
Shawn Meredith	
LB Brackin	
Adria Schreiber-Garza	X

Rate Review Committee

Chano Falcon	X
Adria Schreiber-Garza	X
Dr. James Lindstrom	X
John Klebenow	X

Infrastructure Committee

Greg Snell	X
John Klebenow	X
John Florence	
Rick Garza	X
Chano Falcon	X
Jeff Lane	

Members / Public present and not noted above:

Diana Klebenow

Members/Public request for documentation:

None

1. President called the meeting to order at 10:04 AM.
 - a. Invocation
 - b. Pledge
 - c. General public/members sign up to speak.
 - i. Last call to sign up to speak.
 - ii. Anyone signed up to speak on any individual agenda topic will speak before the topic speaker and be limited to 3 minutes.
 - iii. Anyone signed up to speak in the closing section is limited to 3 minutes per speaker.
2. Approval of Minutes from November 14, 2023, Regular Board Meeting.

Doc requested a Motion to approve the Minutes as written. Greg made the motion. Ken provided the second. The Motion passed 4 in Favor, 0 opposed.
3. Board of Directors Reports

Doc briefly mentioned infrastructure and research on the Oak Meadows Unit 2 (OM2) issue.
Rick – No report
Ken - No report
Greg said that he was working with three attorneys regarding the OM2 deed changes and that it was pro bono work. He mentioned that TCEQ and the PUC have different service/CCN maps. Ken spoke about his own research. Also mentioned the OM2 6A account that doesn't actually belong to a customer/member.
4. Treasurer's Report

Ken mentioned the final payment on the generator has been made and that he got a 10 year extended warranty for the equipment. DSGS Power Solutions charged for their service and this amount was deducted from the final amount paid to Hill Country.

Motion to accept the Treasurer's Report by Greg, 2nd by Rick. Motion passed with 4 in favor, 0 opposed.

Ken reported that the 2024 Proposed Budget had been shared with the Board. Rick asked about moving forward with grants. Ken said that money was there and that he'd spoken recently with Hill Country Alliance, an agency funded by the State, which is currently working with the City of Camp Wood. Funding is on a regional basis. Two or more groups share or pool expenses. Ken mentioned some of Camp Wood's needs. He also said that the grants he's reviewed so far don't match CMWSC needs. The Financials now approved by the Board can be shared publicly.

Greg made a Motion to approve the 2024 budget as presented. Second by Rick. Motion approved with 4 in favor, 0 opposed.
5. Water system Operator's Report

Rick spoke about the proposed well treatment procedure. Doc said the procedure is not final. There was a question about how to get past the check valve and a question of whether holes in the piping had been ruled out. The response to the latter question was “not yet.” Rick said Jeff Hopper out of Uvalde can provide potable water for members in the event the system has to be shut off for an extended period of time.

Rick asked about plans for the replacement of valves on the distribution system and Greg requested that the topic be moved to the Infrastructure Committee.

Rick reviewed the 2023 infrastructure accomplishments.

Doc asked if Landry’s tested meter came back with a certification. Rick said it was included in the email from the testing agency.

Doc reported that the Lenz meter was not replaced but that the leak had been fixed as reported to him by John Florence.

6. Committee Business

a. Election Committee

i. Member Roster updates deadline – January 22, 2024

Adria reported the deadline for finalizing the ballot, Member Meeting Agenda, and Member Roster as well as when a Resolution of Unopposed Candidate was January 22, 2024. The Board members agreed to hold a meeting on January 18, 2024, at 10:00 AM at First Baptist Church.

b. Operations Committee

Nothing

c. IT Committee

i. Cost of Mobile Service Provider services

Adria reported there had been no cost associated with getting mobile service provider information for the remaining accounts. The corporation will be implementing text message notices in January 2024 for water alerts, meeting notices, etc. Doc requested that alerts be sent for workdays as well.

ii. Preserving documents to corporate cloud

Adria requested that Board members remember that documents received via email or otherwise ought to be scanned to the corporate cloud for record purposes.

Adria mentioned that the issue with the well level monitoring equipment had been fixed and it was functioning properly.

Greg suggested the name of another member who would be good to include on the IT Committee.

d. Infrastructure Committee

Greg spoke about a recent meeting where they discussed gaps in the ability to isolate legs of the distribution system. He said that additional valves would have to be installed and that the existing valves would need to be replaced. He quoted an estimate of \$3500 for 12 – 4” ball valves, 90’s and labor to install/replace at each corner of the distribution system, the well site, behind the Gruver property, plus stock valves. There was discussion about existing gate valves versus replacement with ball valves. Doc said he’d like to see the corporation move forward with fixing/replacing the valves so that they function as required.

Ken Moved that we authorize the Infrastructure Committee to acquire up to \$3500 in ball valves and supplies to replace the cut-off valves for correction of the cut-off and flush valves that don’t work, as normal maintenance. Greg gave the Second. The Motion passed three in favor, 1 opposed (Rick).

Ken asked that the Infrastructure Committee come back to the Board with a plan of how the job will be done. Doc asked the Infrastructure Committee to decide when they want to/are going to meet formally so that it might be posted on the website. Rick offered to drive the system with other Board members to find out exactly where the valves are located. He also mentioned that piping was installed on the storage tanks so that they could be worked on in isolation. The South tank doesn’t have a switch to operate the RO system to fill the tank in the event the North tank is out of service. Doc asked Rick to spearhead that job.

7. Old Business

None

8. New Business

- a. Discussion and possible action on Ice House/Smokehouse accounts and sale of property.

Rick asked a question about who would contact the property owner.

9. Closing

- a. General public/members signed up to speak (3-minutes per speaker)

None

- b. Closing Comments by Board Members

Doc said he appreciated everyone’s input.

10. Adjournment

Ken moved to adjourn the meeting at 11:30 AM, Seconded by Greg. The Motion passed with 4 in favor, 0 opposed.