

**Crown Mountain Water Supply Corporation**  
**February 10, 2018**  
**Board of Directors Meeting Minutes**

Date: February 10, 2018  
Time: 11:00 AM  
Place: Falcon Residence

**Board Members Present:**

President	Chano Falcon	✓
Vice President	Adria Schreiber-Garza	✓
Treasurer	Sam Ferguson	✓
Secretary	Tanya King	✓
Assistant Secretary	Ike Eikenberg	✓

**CMWSC Employees Present:**

Well Operator	Lonny Meadors	✓
Business Manager	Nora Falcon	✓

**Other Water Corporation Members Present:**

*Linda Ferguson*

**I. Call to Order:** *11:09 AM by Chano Falcon*

**II. Approval of Minutes**

*November 4, 2017 Minutes were presented by Tanya King.*

*A motion to approve the minutes was made by Adria Schreiber-Garza and a second motion by Ike Eikenberg. The November 4, 2017 Board Meeting Minutes were unanimously approved.*

**III. Reports**

**a. Business Manager's Report**

1. Update on Delinquent Accounts

*As of the February 10, 2017 Board meeting Nora Falcon reported that there is 1 payment plan and 1 lien. The 1 payment plan is down to only 1 lot and if all goes as planned, it should be paid in full by August and will have no more payment plans. Nora reported that we have done everything we can do for the 1 lien in place and the customer continues to receive notices.*

2. Update on Collections

*Nora reported that the balance of the payment plan on the second lot of Oak Meadows 22 is \$462.24 including fees. The total in collections is \$1140.39*

**b. Treasurer’s Report**

*Sam Ferguson reported that \$8,000 was moved from the checking to the savings account. He stated that we still owe \$6,303.43 on our loan. He also informed the Board that the projected 2018 expenditures may need to be changed due to TCEQ requirements and a TCEQ assessment fee was paid. Sam stated that 1096’s were mailed to the IRS and corrected.*

**1. Savings Balance**

*Sam Ferguson reported that as of February 10, 2018 a total of \$35,159.66 was posted by the FSB Uvalde as our current savings balance. However, this balance reflects a \$10,000 loan and a \$10,000 earmark for loan collateral. In essence, CMWSC has \$25,159.66 available for expenditure.*

**2. Checking Balance**

*Sam Ferguson reported that as of February 10, 2018 a total of \$14,016.62 was posted by the FSB of Uvalde as our current checking account balance.*

<i>Total Available Assets from Savings:</i>	<i>\$35,159.66</i>
<i>Total Available Assets from Checking:</i>	<i>\$14,016.62</i>
<i>Total Available Assets</i>	<i>\$49,176.28</i>

*Total Reserve for Ongoing Maintenance and Operations: \$49,176.28*

*The Board members reviewed the 2018 Budget. Sam Ferguson stated that the Profit and Loss Statement reflects the 2018 budget. There is \$5,000 added into the budget for May and \$1,000 for each quarter of the year added into the budget for the new TCEQ sampling that is now required.*

*Adria Schreiber-Garza made motion to Approve the Amended 2018 Budget and Ike Eikenburg made a second motion. The Board unanimously approved.*

**c. Operator’s Report**

**1. Update on Backflow Preventer Installation**

*Lonny Meadors reported that as of February 10, 2018 Levi King hasn’t installed any more backflow preventers. He is still about 50% done. He informed the Board that now TCEQ is requiring an annual inspection of all backflow preventers.*

**2. Update on Lock Valve for the NCISD Meter**

*Lonny Meadors reported that there is no lockout valve but the valve is closed and inactive.*

**3. Well Operation**

*Lonny Meadors informed the Board that a TCEQ contractor came out to look at the system and he will be working to try to get us funds. The contractor informed Lonny that the Poly Tank need to be Steel and the pressure tanks need to be upgraded to at least 600 gallons.*

**RO System:** *Lonny reported that we have a new membrane housing in, but it has not been installed and that our water samples have been good. He reminded the Board that our brine water is still going onto the ground.*

**Chlorine System:** *Lonny reported that a new Chlorine Pump is in the Budget however, everything is still working fine.*

**Mains, Pipes, and other Infrastructure:** *Lonny informed the Board that the Tee behind tract 30 has been hooked up and repaired but it still needs a hole dug and needs to be backstopped with cement.*

*Lonny stated that in 2017 we had a lot of work done to our system.*

*Adria Schreiber-Garza made a motion and Ike Eikenberg made a second motion to approve the Business Manager's Report, the Treasurer's Report, and the Well Operator's Report. The motion was unanimously approved.*

#### **IV. New Business**

**a. City of Camp Wood, Mayor Jesse Chavez, To Address the Board Regarding CMWSC Water Well**

*Chano Falcon reported that discussions have been made between the City of Camp Wood and TCEQ about the City taking over our water system.*

*Mayor Jesse Chavez addressed the Board and stated that CMWSC is doing a good job and he can relate to why we are wanting to do things differently. He informed the Board that the City of Camp is in Stage 4 water restrictions, so they are not allowed to sell water to anyone outside of their customer base. He stated that the City of Camp Wood is bankrupt, and they don't have much money, but they are working on getting grant money however, getting the funding is competitive.*

*Chano discussed the option of an interconnect that was mentioned by TCEQ during a previous meeting. Lonny mentioned that CMWSC could get free grant money, lay an infrastructure and connect with the City of Camp Wood. Lonny stated that this would take the City out of stage 4 restrictions and then the City of Camp Wood would be able to sell us water.*

*Mayor Chavez concluded that the rates are not what they should be in Camp Wood and that there 430 meters in the city and Crown Mountain only has 26 active meters. He stated that the cost of taking the extra meters out weighs the income it would make. Therefore, as of right now, the City of Camp Wood has no option and cannot take over Crown Mountain water.*

**b. Consider Amending the Length of Days in Sentence 5 of the CMWSC "Notice to Shareholder's Regarding Debt Collection"**

*Chano Falcon addressed the Board regarding the need to change the length of days in Item 1 of the "Notice to Shareholder's Regarding Debt Collection" from 45 days late before a cutoff to 20 days. Adria Schreiber-Garza made a motion to amend the NSRDC to reflect the change in the length of days. Ike Eikenberg seconded the motion. The Board unanimously approved.*

**c. Discuss the Need to Find a Replacement for Lonny Meadors**

*Lonny Meadors informed the Board that his Well Operator License expires in March of 2019 and that a replacement is needed. He stated that if he were to renew his license and someone were to work under him, Lonny would still have to be present with TCEQ, fill out all the paper work, continue to show and maintain all the files, train someone and constantly deal with the person under him. Lonny stated that this is not an option that he is committed to. The discussion was tabled until the next meeting.*

**d. Review of the TCEQ Water Testing Results**

*Chano Falcon informed the Board the he has been emailing all the water test results to the Board Members instead of just Lonny. Chano inquired whether he should continue to do so. The Board discussed and decided that Chano should only send abnormal results to the entire Board and all samples to Lonny.*

**V. Old Business**

**a. Review and Discuss Draft Drought Contingency Plan**

*Adria Schreiber-Garza presented TCEQ notices for Drought Contingency Plan and Environmental Quality. The Board decided that the trigger for Drought Stages should be based on the Texas Palmer Drought Index. Adria stated that CMWSC may be exempt for a drought plan due to our water usage. CMWSC will implement this into the Drought Contingency Plan for approval at the next meeting.*

**VI. Next Meeting**

*The next Regular Board Meeting will be held on May 19, 2018 at 11:00AM with the at the Eikenberg residence.*

**VII. Dismissal**

*A motion to adjourn the Board meeting was made by Adria Schreiber-Garza and a second motion was made by Ike Eikenberg. The meeting was adjourned at 12:51 PM.*

**Submitted By:**  
Tanya King  
Secretary