

Crown Mountain Water Supply Corporation Regular Board of Directors Meeting Minutes

Date of Meeting: June 22, 2024

Time: 1:00 PM

Place: First Baptist Church, 813 Nueces St., Camp Wood, Texas 78833

At any time during the meeting, the Crown Mountain Water Supply Corporation Board may adjourn into executive session on any of the items listed on this agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, Chapter 551, Subchapter D.

Notice is hereby given that the Board of Crown Mountain Water Supply Corporation may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below and may take them in any order:

Board Members Present

President:	Dr. James (Doc) Lindstrom	X
Vice President:	Greg Snell	X
Secretary/Treasurer:	Ken Hobbs	X
5 th Board Position:	(Vacant)	
Assistant Secretary:	Rick Garza	X
Non-Board Assistant Secretary:	Adria Schreiber-Garza	X

CMWSC contractor(s):

Water Service Operator:	Rick Garza	X
Bookkeeping	Debra Walston	X

CMWSC – Committees Members Present:

IT Committee		Election Committee	
Kerry Miller		Adria Schreiber-Garza	X
Adria Schreiber-Garza	X	Brenda Sisley Askew	
Richard Landry		LB Brackin	

Operations Committee		Rate Review Committee	
Yvonne Miller		Chano Falcon	X
Shawn Meredith		Adria Schreiber-Garza	X
LB Brackin		Dr. James Lindstrom	X
Adria Schreiber-Garza	X	John Klebenow	X

Infrastructure Committee

Greg Snell	X
John Klebenow	X
John Florence	
Rick Garza	X
Chano Falcon	X
Jeff Lane	X

Members / Public present and not noted above:

Diana Klebenow
William White, TRWA

Members/Public request for documentation:

None

1. President called the meeting to order at 1:00 PM.
 - a. Invocation
 - b. Pledge
 - c. General public/members sign up to speak.
 - i. Last call to sign up to speak.
 - ii. Anyone signed up to speak on any individual agenda topic will speak before the topic speaker and be limited to 3 minutes.
 - iii. Anyone signed up to speak in the closing section is limited to 3 minutes per speaker.

2. Discussion with Bill White of Texas Rural Water Association (TRWA)

Mr. White is a circuit rider with TRWA, which is a trade association of water systems and was formed in 1969. TRWA serves water systems ranging in size from 15 connections to 50,000 connections and Mr. White primarily works with water supply corporations having less than 500 connections. He works with Federal programs funded by the USDA. His main role is to help systems get, and pay back, USDA loans. There is another section of TRWA that does compliance issue resolution assistance. TRWA also has a lawyer and Legal Assistant who can provide free legal opinions. TRWA can do meter testing of the well meter, lobbies on behalf of small water systems, has a magazine, and gives discounts on industry classes for their members.

After some Q&A about grants, Mr. White said that the Texas Water Infrastructure Coordinating Committee (TWICC) is the best source for finding grants rather than looking with USDA directly. Mr. White also directed the Board members to the TRWA website where they could find a form for requesting member/well meter testing.

3. Approval of Minutes

- a. May 17, 2024, Special Board Meeting

Motion to approve by Greg, seconded by Rick. Motion carried.

4. Treasurer's Report

Ken made reference to the financial reports provided to the Board prior to the meeting. Chano asked about when the Infrastructure Fund monies start getting billed. Rick made a motion to accept the financials as written, seconded by Greg. The Motion was approved unanimously.

There followed discussion about several outstanding accounts, the filing of liens, the correct filing of liens, contact with an attorney in Leakey, etc. There was also brief discussion that the progress on resolution of the three accounts in Oak Meadows II was delayed because of an inability to get an attorney willing to spend any time on the matter. Ken also mentioned that he was not comfortable with the language of demand letters, the process for remedy of nonpayment of bills, etc., and that he is looking for legal counsel to be sure everything is done appropriately and legally.

Ken noted that there was an outstanding invoice for new filters. Payment is being held until the filters are proved to be correct. Doc moved further discussion to item 6(a) below.

5. Old Business

a. Discussion and possible action on Drought Contingency Plan

Chano asked about putting something exempting water for livestock and wildlife. Rick commented on voluntary conservation efforts by members and the inability to police the restrictions. Adria provided public comment that she disagreed with reducing the drought restrictions because there is insufficient data to make such a decision. Ken talked about defining what causes the corporation to go from one drought stage to another with a reference to Conservation District policies on when each stage is implemented. Doc had Chano read aloud the proposed Drought Plan. There followed discussion of the definition of “non-essential” water use, what qualifies as an exempted use of water, and who would define “high usage.” Greg recommended adding that the Board reserves the right to change a stage regardless of what the aquifer level is. Doc then opened the floor for additional comments from the members present.

Motion to adopt this plan as amended by Greg, Seconded by Ken.

Ayes – 3, Nays – 1 (Rick)

Doc said the new plan goes into effect immediately.

6. New Business

a. Discussion and possible action regarding repairs to RO equipment

Regarding the header and membranes. One of the headers is no longer viable, one canister has a leak. There are 3 options for repair: glue it all back together; go with galvanized steel that would allow working on parts of the system; put flex lines to connect from the header to the membrane. Rick said everything was available that was needed to do repair in kind. There followed extensive discussion of membranes. Doc said membranes do not need to be addressed today. Rick talked about the current state of affairs with the membranes. Upon request, Mr. White said that changes to a different brand or type of filter (membrane) requires TCEQ approval. He said that galvanized steel would be very rigid and would worsen the level of vibration, but that galvanized with flexline connections would work best.

Motion we rebuild the header for the system using galvanized and flex hoses and install valves for isolation by Ken, Second by Rick. Motion carried.

Doc called a 5-minute break at 3:28 PM. The meeting resumed at 3:32 PM.

Doc asked that design of the header go back to the Infrastructure Committee and involve John Florence. Greg suggested that John F. provide a design for approval.

- b. Discussion and possible action regarding a security camera at the 337 gate into Oak Meadows Unit 2
Doc said a member offered another member's internet connection at no charge if CMWSC wanted to put a camera on the gate into OM 2. The Board showed no interest in pursuing the suggestion.

 - c. WSO Performance Evaluation (Executive Session)
Before the Board could adjourn to Executive Session, Rick read aloud a prepared Statement. There followed some lively discussion between Doc and Rick, Doc informing Rick that his contract expired at the end of May and if he refused to sign his new contract, he had no job. Rick was also informed he could continue to do the work but could not get paid without a contract. At that point Rick exited the room, only to return shortly after. The Board did not go into Executive Session.
7. Closing
Ken moved to adjourn the meeting at 3:42 PM. Greg provided the Second. Motion passed unanimously.