

Crown Mountain Water Supply Corporation Regular Board of Directors Meeting Minutes

Date of Meeting: December 10, 2024

Time: 9:00 AM

Place: First Baptist Church, 813 Nueces St., Camp Wood, Texas 78833

At any time during the meeting, the Crown Mountain Water Supply Corporation Board may adjourn into executive session on any of the items listed on this agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, Chapter 551, Subchapter D.

Notice is hereby given that the Board of Crown Mountain Water Supply Corporation may discuss, consider, and take all necessary action, including expenditure of funds, regarding each of the agenda items below and may take them in any order:

Board Members Present

President:	Dr. James (Doc) Lindstrom	X
Vice President:	Greg Snell	X
Secretary/Treasurer:	Ken Hobbs	X
5 th Board Position:	(Vacant)	
Assistant Secretary:	Rick Garza	X
Non-Board Assistant Secretary:	Adria Schreiber-Garza	X

CMWSC contractor(s):

Water Service Operator:	Rick Garza	X
Bookkeeping	Debra Walston	

CMWSC – Committees Members Present:

IT Committee		Election Committee	
Kerry Miller		Adria Schreiber-Garza	X
Adria Schreiber-Garza	X	Brenda Sisley Askew	
Richard Landry		LB Brackin	

Operations Committee		Rate Review Committee	
Yvonne Miller		Chano Falcon	X
Shawn Meredith		Adria Schreiber-Garza	X
LB Brackin		Dr. James Lindstrom	X
Adria Schreiber-Garza	X	John Klebenow	X

Infrastructure Committee

Greg Snell	X
John Klebenow	X
John Florence	
Rick Garza	X
Chano Falcon	X
Jeff Lane	

Members / Public present and not noted above:

Christine Hobbs

Members/Public request for documentation:

None

1. President called the meeting to order at 9:00 AM.
 - a. Invocation
 - b. Pledge
 - c. General public/members sign up to speak.
 - i. Last call to sign up to speak.
 - ii. Anyone signed up to speak on any individual agenda topic will speak before the topic speaker and be limited to 3 minutes.
 - iii. Anyone signed up to speak in the closing section is limited to 3 minutes per speaker.

2. Approval of Minutes

- a. November 21, 2024, Special Board Meeting
Motion to approve Minutes by Greg, seconded by Rick. Motion carried.

3. Directors' Reports

Doc – Nothing to report except that he is excited and anxious to get the new system in place. Chano asked about the expected install time. Ken talked about sourcing pipes and fittings and that he anticipated possibly in January or so. Rick talked about minimizing risk during the installation and making sure everything needed was available prior to going forward with the installation.

Greg – None

Rick – None

Ken – None

4. Treasurer's Report

Ken reported cash on hand was \$38,913.42. Greg asked if all major parts had been paid for and Ken went over the equipment purchased. Rick asked about the availability of the pre-filters and was advised that wouldn't be a problem.

Ken reported the November 2024 financials with a \$16,911 loss due to equipment purchases. There is a year-to-date loss of \$31,111 because \$37,101 was spent this year on major items. Ken quoted the costs of the major expenses which were one-time occurrences and commented about outstanding balances owed in Oak Meadows Unit 2.

Greg moved to accept the Treasurer's Report as presented. Seconded by Rick. The Motion carried.

5. WSO's Report

Rick reported that he is renewing his WSO license and he had some questions related to him coming back as WSO. He asked if the Board would be open to paying for a third party to become a licensed Class D Operator without them becoming the WSO. He also mentioned that he had someone interested in subcontracting with him to do meter readings. He said that paying any subcontractors would be his responsibility. Ken asked questions regarding licensing requirements.

Rick also brought the Board's attention to the document "Guide for Public Water Systems" having to do with Customer Service Inspections (CSI) which he had provided at the previous meeting. There was discussion on whether CSIs were required for existing connections. Rick briefly described the corporation's previous history with CSIs and their regulatory requirements. Ken brought a Point of Order that the CSIs weren't on the agenda. He also said that the Water System Operator was responsible for CSIs.

Doc had some comments about losing pressure on the distribution system and suggested the WSO bring recommendations to the Board. Rick mentioned some of his concerns related to the new RO installation and that installation of the new smart meter would require an extension cord be installed before the RO work is done.

6. Committee Updates

a. Election Committee

i. Review of upcoming deadlines

The Board set a meeting for January 20, 2025, at 9:00 AM to address various documents related to the 2025 Board of Directors elections.

b. Infrastructure Committee

Nothing

c. IT Committee

Nothing

d. Operations Committee

Nothing

7. Old Business

None

8. New Business

a. Discussion and possible action regarding Proposed 2025 Budget

Ken reviewed the Proposed 2025 Budget. He brought to the Board's attention that the format of the budget report was adjusted to make it easier to read. Rick asked if there was money in the budget for additional sampling required for the start-up of the new RO and was told there was.

Greg moved that the budget be accepted. Rick provided the second. There was no further discussion and the Motion passed unanimously.

9. Closing

a. General public/members signed up to speak (3-minutes per speaker)

None

b. Closing Comments by Board Members

Greg had none. Ken said that shortly after installation of the new system a set of FAQs should be sent to the members. Doc thanked everyone for their service this year. Rick had no closing comments.

10. Adjournment

Greg moved to adjourn, at 10:04 AM. Ken provided the Second. The Motion carried.